

**COMMONWEALTH OF MASSACHUSETTS**  
**The Trial Court**  
**Probate and Family Court Department**  
**(4-09)**

**Hampshire Division**

**Docket No:** \_\_\_\_\_

\_\_\_\_\_  
Plaintiff  
V.  
\_\_\_\_\_  
Defendant

**CASE MANAGEMENT ORDER ON  
AGREEMENT OF THE PARTIES**

A Complaint for \_\_\_\_\_ was filed on \_\_\_\_\_

The Plaintiff is represented by \_\_\_\_\_

The Defendant is represented by \_\_\_\_\_

**ISSUES**

The contested issues are:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

The uncontested issues are:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

## DISCOVERY

1. Rule 401 financial statements shall be filed and exchanged on or before \_\_\_\_\_  
(Rule requires within 45 days of service)

2. Rule 410 mandatory discovery shall be exchanged on or before \_\_\_\_\_  
(Rule requires within 45 days of service)

3. The parties agree to the following Discovery:

\_\_\_\_\_

\_\_\_\_\_

4. All requests for Discovery shall be served upon the other party so as to require a response pursuant to the applicable Rule(s) **on or before** \_\_\_\_\_, and all responses shall be made, and all depositions shall be completed, by that time. At 4:30 p.m. on \_\_\_\_\_, Discovery shall be CLOSED and thereafter both parties shall be ready for trial. Close of Discovery means that all Discovery has been issued and answered, all motions to compel filed and heard and all depositions taken.

## PARENT EDUCATION

Parent education certificates must be filed prior to the Pre-Trial Conference. The parties will register for and attend the parent education program on or before \_\_\_\_\_

Standing Orders 1-03 and 6-08 require that the parties register for parent education within 60 days of service. Failure to complete said program prior to the Pre-Trial Conference may result in dismissal.

## ALTERNATIVE DISPUTE RESOLUTION

The parties and their attorneys have discussed alternative dispute resolution (ADR) options to resolve this case.

They agree to participate in **mediation** and are registered for the Hampshire Introductory Mediation Program on \_\_\_\_\_ at \_\_\_\_\_ at the Hampshire Probate and Family Court.

They agree to participate in **conciliation** and are registered for the Hampshire Conciliation Program on \_\_\_\_\_ at \_\_\_\_\_ at the Hampshire Probate and Family Court.

- They agree to participate in mediation through a private mediator.
- The parties will consider using ADR and will decide by \_\_\_\_\_
- The parties do not agree to use ADR to resolve their dispute.

**TRACK ASSIGNMENT**

Pursuant to Standing Order 1-06, this case is on a:

- 14 month Track (Divorce)
- 8 month Track (Modification, Paternity, Custody/Support/Visitation)

This means that the Complaint should be resolved either by agreement of the parties or by trial on or before \_\_\_\_\_

**NEXT DATE**

By agreement of all counsel and parties this case is continued to \_\_\_\_\_  
 at \_\_\_\_\_ for Pre-Trial Conference with  
 Assigned Judge       Judicial Case Manager

A Pre-Trial Notice and Order will be issued by separate order by the Registry.

This date must be approved by the Registry.  
 Discovery must be closed prior to the Pre-Trial Conference

**The parties agree to entry of a Case Management Order without a hearing**

Date: \_\_\_\_\_

Plaintiff	Attorney
Defendant	Attorney

All parties and counsel are required to sign.

It is hereby ORDERED that the parties comply with the above provisions of their written Case Management Agreement.

Date	Judge of the Probate and Family Court
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